

Updated Jan 12, 2011

4. The Board of Directors may suspend or expel members for infringement of this by-law or the rules of the Association. Any such member who is alleged to have contravened any provision of this by-law or the rules of the Association shall be given ten (10) clear days notice in writing setting out particulars of the alleged contravention and the time and place of a hearing before the Board of Directors when such member may defend his/her conduct. After such hearing or upon any such member failing to attend such hearing any member so expelled or suspended shall cease to be a member of the Association and the Secretary shall notify the party so expelled or suspended of this expulsion or suspension.

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5. A member ceasing to be a member shall forfeit all rights and privileges of a member and shall only be eligible for readmission as a member upon such terms as the Directors shall determine.

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FEES

6. Annual fees shall be payable by regular members and associate members before January 1st for that particular calendar year in amounts that may be set by the Board of Directors from time to time.

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7. Any member failing to pay his/her fees prior to January 1st in any year shall automatically be suspended from membership and all the rights and privileges thereof until he/she pays all arrears of fees unless the Board of Directors shall direct.

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MEETINGS OF MEMBERS

8. Annual meeting: The Annual meeting of the members shall be held at such a place as the Board of Directors may determine and on such day in the year as the Board of Directors may by Resolution determine.

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9. Special meetings: Other meetings of the members, whether special or general, may be convened by order of the President, the Vice-President or the Board of Directors at any time and at such place within the Province of Ontario, and shall be convened from time to time by the President upon a written request thereof signed by not less than seven (7) members, such written request to specify the purpose of the meeting.

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10. Notice: A printed, written, ~~or~~ typewritten, ~~or~~ electronic notice stating the day, hour and place of a meeting, and the general nature of the business to be transacted, shall be served, either personally, ~~or~~ by sending through the post ~~or~~ by electronic notice such notice to the auditor of the Association and to each person who is a member in good standing of the Association on the day on which the notice is given, in a postpaid wrapper or letter at least thirty (30) days (exclusive of the day of mailing, but inclusive of the day for which the notice given) before the date of every meeting at such address as appears on the books of the Association, or, if no address be given therein, then to the last address of such member known to the Secretary.

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11. Omission of Notice: The accidental omission to give notice of any meeting to any member or members or to the auditor or the non-receipt of any notice by any member or members or the auditor shall not invalidate any resolution passed or any proceedings taken at any meeting.

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12. Persons Entitled to be Present: The only persons entitled to attend a meeting of members shall be those entitled to vote thereat and the auditor of the Association and others who, although not entitled to vote, are entitled or required under the provisions of the Corporate Act or the by-laws

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of the Association to have notice of the meeting. Any other person may be admitted only on the invitation of the Chairman of the meeting or with the consent of the meeting.

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13. **Right to Vote:** At each meeting of the members, every regular member in good standing of the Association shall be entitled to vote, but there shall be no right to vote by proxy.

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14. **Scrutineers:** At each meeting of members, one or more scrutineers may be appointed by a resolution of the meeting or by the Chairman with the consent of the meeting to serve at the meeting. Such scrutineers need not be members of the Association.

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15. **Show of Hands:** At all meetings of members, every question shall be decided by a show of hands unless a poll thereon be required by the Chairman or be demanded. Upon a show of hands, every person present who is entitled to vote thereat shall have one (1) vote. After a show of hands has been taken upon any question, the Chairman may require or any member present entitled to vote may demand a poll thereon. Whenever a vote by show of hands shall be taken upon a question, unless a poll thereon be so required or demanded, a declaration by the Chairman of the meeting that the vote upon the question has been carried or carried by a particular majority or not carried and an entry to that effect in the minutes of the proceedings at the meeting shall be prima facie evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against any resolution or other proceeding in respect of the said question, and the result of the vote so taken shall be the decision of the Association in annual or special meetings, as the case may be, upon the question. A demand for a poll may be withdrawn at any time prior to the taking of the poll.

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16. **Polls:** If a poll be required by the Chairman of the meeting or be duly demanded by any member and the demand be not withdrawn, a poll upon the question shall be taken in such manner as the Chairman of the meeting shall direct.

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17. **Votes by Polls:** Upon a poll each member shall be entitled to one (1) vote and the result of the poll shall be the decision of the Association in annual or special meetings, as the case may be, upon the question.

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18. **Adjournment:** The Chairman may with the consent of any meeting adjourn the same from time to time, and no notice of such adjournment need be given to the members. Any business may be brought before or dealt with at any adjourned meeting, which might have been brought before or dealt with at the original meeting in accordance with the notice calling the same.

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19. **Quorum:** Two regular members present in person and each entitled to vote thereat shall be a quorum of any meeting of members for the choice of a Chairman and the adjournment of the meeting; for all other purposes a quorum for any meeting (unless a greater number of members is required by The Corporation Act or by any supplementary letters patent of the Association or any other by-law to be represented) shall be regular members personally present not being less than six (6) members in number. No business shall be transacted at any meeting unless the quorum requisite be present at the commencement of the business.

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BOARD OF DIRECTORS

20. **Number:** The affairs of the Association shall be managed by a Board of ~~six (6)~~ **seven (7)** Directors, who may exercise all such powers and do all such acts and things as may be exercised or done by

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the Association and are not by the by-laws of the Association or by statute expressly directed or required to be done by the Association at general meetings of the members.

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21. **Qualifications:** Each Director, at the time of his/her election and throughout his/her term of office, shall be a regular member of the Association, and shall be twenty-one or more years of age.

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22. **Election and Term:** Directors shall be elected to hold office for (2) years or until their successors shall have been duly elected. The whole Board shall be elected at every third annual meeting and all the directors then in office shall retire, but, if qualified, or eligible for re-election. The election may be by a show of hands or by resolution of the members unless a ballot be demanded by any member.

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23. **Removal of Directors:** The members may by resolution passed by at least two thirds of the votes cast at a general meeting of members of which notice specifying the intention to pass such resolution has been given, remove any Director before the expiration of his term of office and may, by a majority of the votes cast at the meeting, elect any regular member in his stead for the remainder of his/her term.

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24. **Vacation of Office:** The office of a Director shall be vacant;

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a) If he/she becomes bankrupt or suspends payment of compounds with his creditors or makes an authorization assignment or is declared insolvent.

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b) If he/she is found to be a mentally incompetent person or becomes of unsound mind.

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c) If by notice in writing to the Association he/she resigns his/her office, provided that such resignation shall take effect at the time specified therein, or if no time be specified at the time of its receipt by the Association.

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d) If he/she ceases to be a regular member of the Association or is subject to suspension or expulsion pursuant to Paragraph 4 herein.

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~~e) If he/she misses 3 board meetings without proper notification to the board before the meeting.~~

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25. **Vacancies:** Vacancies in the Board may be filled for the remainder of its term of office from among the qualified regular members of the Association, either by the members at a general meeting called for the purpose or, by the remaining Directors if constituting a quorum; otherwise such vacancies shall be filled at the next meeting of the members at which Directors are elected. If the number of Directors is increased, a vacancy or vacancies in the Board to the number of the authorized increase shall thereby be deemed to have occurred which may be filled in the manner above provided.

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MEETINGS OF DIRECTORS

26. **Place of Meeting:**

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Notice. Directors' meetings will be held regularly on a designated date of each month as determined by the Directors from time to time and at a location as determined by the Directors. The President, the Vice-President or any two Directors may call a meeting of Directors and the Secretary shall call meetings when directed or authorized by the President, the Vice-President or any two Directors. Notice of such meetings shall be delivered or mailed or telegraphed to each Director not less than seven (7) days (exclusive of the day on which the notice is delivered or mailed or telegraphed but inclusive of the day for which notice is given) before the meeting is to take place. Provided always that meetings of the Board of Directors may be held at any time

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without formal notice if a quorum of Directors is present and all the Directors have signified in writing their consent to the meeting being held without notice. Notice of any meeting or any irregularity in any meeting or notice thereof may be waived by any Director at any time. The Board may appoint a day or days in any month or months for regular meetings at a place and hour to be named. A copy of any resolution of the Board fixing the place and time of regular meetings of the Board shall be sent to each Director forthwith after being passed, but no other notices shall be required for any such regular meeting. After the election of Directors at a general meeting for the first meeting of the Board of Directors to be held immediately following such meeting or in the case of a Director elected to fill a vacancy on the Board for the meeting at which the election was made, no notice of such meeting shall be necessary to the newly elected Director or Directors in order legally to constitute the meeting, provided that a quorum of Directors be present.

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27. Quorum: Four (4) of the Directors shall form a quorum for the transaction of business.

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REMUNERATION OF DIRECTORS

28. No remuneration shall be paid to the Directors for acting as such. Fees may be paid to a Director who acts for the Association in a professional capacity.

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SUBMISSION OF CONTRACTS OR TRANSACTIONS TO MEMBERS FOR APPROVAL

29. The Board of Directors in their discretion may submit any contract, act, or transaction for approval or ratification at any annual meeting of the members or at any special meeting of the members called for the purpose of considering the same and any contract, act or transaction that shall be approved by a resolution passed by a majority of the votes cast at any such meeting (unless any different or additional requirement is imposed by the Corporations Act, or by the Association's letters patent or any other bylaw) shall be as valid and as binding upon the Association and upon all the members as though it had been approved or ratified by every member of the Association.

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FOR THE PROTECTION OF DIRECTORS

30. Every Director or officer of the Association and his/her heirs, executors and administrators, and the estate and effects, respectively, shall, from time to time and at all times, be indemnified and saved harmless out of the funds of the Association, from and against:

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a) all costs, charges and expenses whatsoever which such Director or officer sustains or incurs in or about any action, suit or proceeding which is brought, commenced or prosecuted against him/her, for, or in respect of any act, deed, matter or thing whatsoever, made, done or permitted by him/her, in or about the execution of the duties of his/her office;

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b) all other costs, charges and expenses which he/she sustains or incurs in or about or in relation to the affairs thereof, except such costs, charges or expenses as are occasioned by his/her own willful neglect or default.

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31. No Director or officer for the time being of the Association shall be liable for the acts, receipts, neglects or faults of any other Director or officer or employee or for joining in any receipts or act for conformity or for any loss, damage, or expense happening to the Association through the insufficiency or deficiency of title to any property acquired by order of the Board of Directors for or on behalf of the Association or for the insufficiency or deficiency of any security in or upon which any of the moneys of or belonging to the Association shall be placed or invested or for

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any loss or damages arising from the bankruptcy, insolvency, or tortious act of any person, firm or corporation with whom or which any moneys, securities or effects of the Association shall be lodged or deposited for any loss occasioned by any error of judgment or oversight on his/her part, or for any other loss, damage or misfortune whatever which may happen in the execution of the duties of his respective office or trust or in relation thereto unless the same shall happen by or through his/her own willful act or default.

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INDEMNITIES TO DIRECTORS AND OTHERS

32. The Directors of the Association are hereby authorized from time to time to cause the Association to give indemnities to any Director or other person who has undertaken or is about to undertake any liability on behalf of the Association by way of security and any action from time to time taken by the Directors under this paragraph shall not require approval or confirmation by the members.

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OFFICERS

33. The Association shall have as officers a President, Vice-President, Secretary and Treasurer who shall be Directors of the Association and such other officers as the Board of Directors may determine from time to time. All officers of the Association must be regular members and must hold a black belt degree in jiu-jitsu.

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34. Officers of the Association shall be elected at the first meeting of the Board after each election of Directors. In default of such elections the then incumbents shall hold office until their respective successors are elected. A vacancy occurring from time to time in such offices may be filled by the Board. One person may hold more than one office, and if the same person holds both the office of Secretary and the office of Treasurer, he/she may be known as Secretary-Treasurer. A resolution of the Board of Directors shall be necessary for the election or appointment of the said officers. The Board may appoint and remove such other officers and agents and employees as it shall deem necessary, who shall have such authority and shall perform such functions or duties and receive such remuneration as from time to time shall be prescribed by the Board.

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35. Duties of Officers may be delegated. In case of the absence of the President, Vice-President or any other officer of the Association or for any other reason that the Board may deem sufficient, the Board may delegate the powers of such officer to any officer or to any Director for the time being provided that a majority of the entire Board concurs therein.

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36. The President: The President shall be the Chief Executive Officer of the Association. He/She shall, if present, preside at all meetings of members and Directors; he/she shall sign all instruments which require his/her signature and shall perform all duties incident to this office and shall have other such powers and duties as may from time to time be assigned to him/her by the Board.

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37. Vice-President: During the absence or inability of the President, his/her duties may be performed and his/her powers may be exercised by the Vice-President. If the Vice-President exercises any such duty or power, the absence or inability of the President shall be presumed with reference thereto. The Vice-President shall also perform such duties and exercise such powers as the President may from time to time delegate to him/her or the Board may prescribe.

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38. The Secretary: The Secretary shall give, or cause to be given, all notices required to members, Directors, auditors and members of committees; he/she shall attend all meetings of the Directors

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and of the members and shall enter or cause to be entered in the books kept for that purpose minutes of all proceedings at such meetings; he shall be the custodian of the stamp or mechanical device generally used for affixing the corporate seal of the Association and of all books, papers, records, documents and other instruments belonging to the Association; and he/she shall perform such other duties as may from time to time be prescribed by the Board.

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39. **Treasurer:** The Treasurer shall have the care and custody of all the funds and securities of the Association and shall deposit the same in the name of the Association in such bank or banks or with such depository or depositories as the Board of Directors may direct. He/she shall at all reasonable times exhibit his/her books and accounts to any Director of the Association upon application at the office of the Association during business hours. He/she shall sign or counter-sign such instruments as require his/her signature and shall perform all duties incident to his/her office or that are properly required of him/her by the Board. He/she may be required to give such bond for the faithful performance of his/her duties as the Board of Directors in their uncontrolled discretion may require and no Director shall be liable for failure to require any bond or for the insufficiency of any bond or for any loss by reason of the failure of the Association to receive any indemnity there by provided.

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40. **Assistant Secretary and Assistant Treasurer:** The Assistant Secretary (if any) and the Assistant Treasurer (if any) shall respectfully perform all the duties of the Secretary and Treasurer as the case may be. The Assistant Secretary and the Assistant Treasurer shall also have such other powers and duties as may from time to time be assigned to them by the Board.

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41. **Vacancies:** If any office of the Association shall be or become vacant by reason of death, resignation, disqualification or otherwise of the holder thereof, the Directors by resolution may elect or appoint an officer to fill such vacancy.

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VOTING SHARES AND SECURITIES IN OTHER COMPANIES

42. All of the shares or other securities carrying voting rights of any company or companies held from time to time by the Association may be voted at any and all meetings of shareholders, bondholders, debenture holders, debenture stockholders or holders of other securities (as the case may be) of such company or companies and in such manner and by such person or persons as the Board of Directors of the Association shall from time to time determine. The proper signing officers of the Association may also from time to time execute and deliver for and on behalf of the Association instruments of proxy and/or arrange for the issuance of voting certificates and/or other evidence of the right to vote in such names as they may determine without the necessity of a resolution or other action by the Board.

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INFORMATION TO MEMBERS

43. The Directors may from time to time determine whether and to what extent and at what times and place and under what conditions or regulations the accounts and books of the Association or any of them shall be open to the inspection of members and no member shall have any right of inspecting any account or book or document of the Association except as conferred by a statute or authorization by the Board of Directors or by a resolution of the members in general meetings.

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NOTICES

44. **Method of Giving:** Any notice, communication or other document to be given by the Association to a member, Director, officer, or auditor of the Association under any provisions of the letters patent or by-laws shall be sufficiently given if delivered personally to a person to whom it is to be

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given or if delivered to his/her last address as recorded in the books of the Association or if mailed by prepaid ordinary or air mail in a sealed envelope addressed to him/her at his/her last address as recorded in the books of the Association or if sent by any means of wire or wireless or any other form of transmitted or recorded communication. The Secretary may change the address on the books of the Association of any member in accordance with any information believed by him/her to be reliable. A notice, communication or document so delivered shall be deemed to have been given when it is delivered personally at the address aforesaid; and a notice, communication or document so mailed shall be deemed to have been given when deposited in a post office or public letter box; and a notice sent by any means of wire or wireless or any other form of transmitted or recorded communication shall be deemed to have been given when delivered to the appropriate communication company or agency or its representative for dispatch.

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45. **Signature of Notice:** The signature to any notice to be given by the Association may be written, stamped, typewritten, or printed or partly written, stamped, typewritten or printed.

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46. **Computation of Time:** Where a given number of days notice or notice extending over any period is required to be given the day of service or posting of the notice shall, unless it is otherwise provided, be counted in such number of days or other period.

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47. **Proof of Service:** A certificate of the Secretary or other duly authorized officer of the Association in office at the time of the making of the certificate as to facts in relation to the mailing or delivery of any notice to any member, Director, officer or auditor or publication of any notice shall be conclusive evidence thereof and shall be binding on every member, Director, officer or auditor of the Association as the case may be.

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BANKING

48. **The banking business of the Association, or any part thereof, shall be transacted with such bank, trust company or other firm or corporation carrying on a banking business as the Board may designate, appoint or authorize from time to time by resolution and all such banking business, or any part thereof, shall be transacted on the Association's behalf by such one or more officers and/or other persons as the Board may designate, direct or authorize from time to time by resolution and to the extent therein provided, including, but without restricting the generality of the foregoing, the operation of the Association's accounts; the making, signing, drawing, accepting, endorsing, negotiating, lodging, depositing, or transferring of any cheques, promissory notes, drafts, acceptances, bills of exchange and orders for the payment of money; the giving of receipts for and orders relating to any property of the Association; the execution of any agreement relating to any such banking business and defining the rights and powers of the parties thereto; and the authorizing of any officer of such bank to do any act or thing on the Association's behalf to facilitate such banking business.**

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EXECUTION OF DOCUMENTS

49. **Contracts, documents or any instruments in writing requiring the signature of the Association may be signed by any two (2) of the President, Vice-President, Secretary or Treasurer or by any one (1) of the foregoing and a Director, and all contracts, documents and instruments in writing so signed shall be binding upon the Association without any further authorization or formality. The Board of Directors shall have the power from time to time by resolution to appoint any officer or officers, person or persons on behalf of the Association either to sign contracts, documents and instruments in writing generally or to sign specific contracts, documents or**

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instruments in writing. The seal of the Association may when required be affixed to contracts, documents and instruments in writing signed as aforesaid or by any officer or officers, person or persons, appointed by resolution of the Board or Directors. The term "contracts, documents or any instrument in writing" as used herein shall include deeds, mortgages, hypothecs, charges, conveyances, transfers and assignments of property real or personal, immovable or moveable, agreements, releases, receipts, and discharges for payment of money or other obligations, conveyances, transfers and assignment of shares, stocks, bonds, debentures or other securities and all paper writings. In particular without limiting the generality of the foregoing the President, Vice-President, Secretary or Treasurer or any one (1) of the foregoing and a Director shall have authority to sell, assign, transfer, exchange, convert or convey any and all shares, stocks, bonds, debentures, rights, warrants or other securities owned by or registered in the name of the Association and to sign and execute under the corporate seal of the Association or otherwise all assignments, transfers conveyances, powers of attorney and other instruments that may be necessary for the purpose of selling, assigning, transferring, exchanging, converting or conveying and such shares, stocks, bonds, debentures, rights, warrants or other securities.

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CUSTODY OF SECURITIES

50. All shares and securities owned by the Association shall be lodged (in the name of the Association) with a chartered bank or a trust company, or with such other depositaries as may be determined from time to time by the Board of Directors.

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FISCAL YEAR

51. The Directors may from time to time fix the fiscal year of the Association or may change it. Until otherwise fixed by the Directors by resolution, the fiscal year of the Association shall end on the first (1st) day of October in each year.

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REPEAL OF PRIOR BY-LAWS

52. All prior by-laws of the Association are hereby repealed, provided however, that all acts and proceedings lawfully done and held under the authority thereof are hereby ratified and confirmed.

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INTERPRETATION

53. In this by-law and all other by-laws of the Association words importing the singular number only shall include the plural and vice versa; words importing the masculine gender shall include the feminine and neuter genders; words importing persons shall include companies, corporations, partnerships and any number or aggregates or persons; "Board" shall mean the board of Directors of the Association; "letters patent" shall include supplementary letters patent; "The Corporations Act" shall mean The Corporations Act (Ontario) as amended from time to time or any Act that may hereafter be substituted therefor.

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Dated at _____ this ____ day of _____, 2003.

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President

Secretary

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