



# ONTARIO JIU JITSU ASSCOIATION

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*Code of Conduct.- 2017*



### **Code of Conduct: OJA Board of Directors**

**Role:** The role of the OJA Director is to support all members, officials, coaches of the Association, while adhering to the guidelines of conduct for the Association, and while maintaining the standards of conduct set forth for the OJA Director. The OJA Director is also responsible for supporting other OJA officers/members/officials in their duties while following the code of conduct. As the OJA Director is responsible for the governance of the Association, it is crucial that they set the highest standard of conduct for the Association.

#### **Responsibility: OJA Board Members must:**

- Register with the organization annually
- Submit valid police check with vulnerable sector clearance and/or sign annual affidavit of non-convictions between police checks
- Submit First aid certification showing valid for member year (basic level)
- Be affiliated with a current Ontario Jiu Jitsu Association member school
- Wear appropriate attire for the duration of duties performed on behalf of the OJA
- Adhere to the OJA Board of Director code of conduct
- Strive toward a team environment while conducting activities on behalf of OJA
- Maintain a professional manner at all times while working on behalf of the organization
- Be familiar with and adhere to the bylaws governing the OJA
- Support and enforce the decisions of the Board Of Directors of the OJA
- Report to the Association at any time they are unsure or have a situation that is not explained in the bylaws or policy manual.

#### **Board of Directors must be aware of the following:**

- Directors are advised against participating in non-OJA sanctioned events and are not covered by OJA insurance if doing so.
- Directors are forbidden from consuming alcohol while conducting non-social business activities on behalf of the OJA. If consuming alcohol at an OJA social function, Directors must still adhere to the OJA Director Code of Conduct and maintain professionalism at all times.
- Directors are forbidden from using illegal substances while conducting activities on behalf of the OJA.
- Directors must report all instances they are aware of to the organization in which themselves or another are in breach of the terms of membership for OJA. Any director found knowingly concealing information will be subject to disciplinary action.

**Conflict of Interest:** the OJA Director must not, at any time while acting in their role as an OJA Director, make a decision or act in a way that will cause them to derive personal benefit over another based on their official capacity. Any occasion that an OJA Director discovers they are in a conflict of interest, they must abstain from participation in that decision or role, and are welcome to report the conflict to the Association for support in future circumstances.

**Ethical behaviour and high standards practices:** OJA Director, while acting in their role as Director, will act in ways defined by honesty, fairness and equity, and will also respect the dignity, diversity and rights of individuals and groups of people.



### Code of Conduct: OJA Certified Coach Level 1

**Role:** The role of the OJA coach is to support the athletes in their care while minding the guidelines of conduct for the organization, and while maintaining the standards of conduct set forth for the OJA coach. The OJA coach is also responsible for supporting other OJA officers/members/officials in their duties while following the code of conduct.

**Responsibility:** Certified Level 1 Coaches must:

- Complete the certification course (updates 2012)  Register with the organization annually
- Submit valid police check with vulnerable sector clearance and/or sign annual affidavit of non-convictions between police checks
- Submit First aid certification showing valid for member year (basic level)
- Be affiliated with a current Ontario Jiu Jitsu Association member school
- Wear appropriate sports attire for the duration of duties performed on behalf of the OJA
- Adhere to the OJA Certified level 1 code of conduct
- Strive toward a team environment
- Maintain a professional manner at all times while working on behalf of the organization
- Report to the Organization at any time they are unsure or have a situation that is not explained in the certification course.

Certified Level 1 Coaches must be aware of the following:

- Coaches are permitted to corner inside the secure barricades at OJA events
- Coaches are advised against participating in non-OJA sanctioned events. Coaches are not covered by OJA Insurance if participating in non-sanctioned events.
- Coaches are forbidden from consuming alcohol or using illegal substances while conducting activities on behalf of the OJA
- Coaches must report all instances they are aware of to the organization in which themselves or another are in breach of the terms of membership for OJA. Any coaches found knowingly concealing information will be subject to disciplinary action.

**Conflict of Interest:** the OJA coach must not, at any time while acting in their role as an OJA coach, make a decision or act in a way that will cause them to derive personal benefit over another based on their official capacity. Any occasion that an OJA coach discovers they are in a conflict of interest, they must abstain from participation in that decision or role, and are welcome to report the conflict to the organization for support in future circumstances.

**Ethical behaviour and high standards practices:** OJA coaches, while acting in their role as coach, will act in ways defined by honesty, fairness and equity, and will also respect the dignity, diversity and rights of individuals and groups of people.



### **Code of Conduct: OJA Athletes**

**Role:** The role of the OJA athlete is to perform activities according to the rules and regulations of the organization, while minding the guidelines of conduct for the organization, and while maintaining the standards of conduct set forth by OJA. Athletes registered with OJA are also responsible for supporting other OJA officers/members/officials in their duties while following the code of conduct.

**Responsibility:** Registered athletes must:

- Register with the organization annually, including signing all relevant paperwork/waivers
- Pay the annual membership fee as part of inclusion in the insurance policy for OJA
- Wear appropriate sports attire for activities as set forth by OJA
- Adhere to the OJA athlete code of conduct and all other policies set forth by OJA
- Strive toward a team environment in all OJA activities
- Maintain respectful and inclusive conduct at all times while participating in activities offered by the organization, including commenting before or after performances or practices (also see social media policy)
- Report to the Organization at any time they are unsure of requirements or have a situation that is not explained in the organizational documentation
- Report to the organization and their coaches any concussion symptoms post participation in OJA activities, and adhere to return to play guidelines as set forth by their medical provider

Athletes must be aware of the following:

- Only certified coaches are permitted to corner inside the secure barricades at OJA events
- Athletes are NOT covered by OJA insurance while competing in non-OJA events or activities
- Athletes are discouraged from doping or abusing illegal substances that enhance their performances
- Athletes must report all instances they are aware of to the organization in which themselves or another are in breach of the terms of membership for OJA. Any athletes found knowingly concealing information will be subject to disciplinary action.
- Failure to educate yourself regarding OJA policies, which are posted online and available from the organization, will not absolve them of responsibility to act according to them.

**Ethical behaviour and high standards practices:** OJA Athletes, while participating in OJA activities, will act in ways defined by honesty, fairness and equity, and will also respect the dignity, diversity and rights of individuals and groups of people.



**Code of Conduct:** OJA Certified Official – level 1 and 2

**Role:** The role of the OJA official is to support the athletes and coaches in their care while minding the guidelines of conduct for the organization, and while maintaining the standards of conduct set forth for the OJA official. The OJA official is also responsible for supporting other OJA officers/members/officials in their duties while following the code of conduct.

**Responsibility:** Certified Level 1 and 2 officials must:

- Complete the certification course (updates 2012)  Register with the organization annually
- Submit valid police check with vulnerable sector clearance and/or sign annual affidavit of non-convictions between police checks
- Submit First aid certification showing valid for member year (basic level)
- Be affiliated with a current Ontario Jiu Jitsu Association member school
- Wear appropriate sports attire for the duration of duties performed on behalf of the OJA
- Adhere to the OJA Certified official level 1 and 2 code of conduct
- Strive toward a team environment while conducting activities on behalf of OJA
- Maintain a professional manner at all times while working on behalf of the organization
- Report to the Organization at any time they are unsure or have a situation that is not explained in the certification course.

Certified Level 1 Coaches must be aware of the following:

- Officials are permitted to enter inside the secure barricades at OJA events
- Officials are advised against participating in non-OJA sanctioned events. Officials are not covered by OJA insurance if participating in non-OJA sanctioned events.
- Officials are forbidden from consuming alcohol or using illegal substances while conducting activities on behalf of the OJA
- Officials must report all instances they are aware of to the organization in which themselves or another are in breach of the terms of membership for OJA. Any officials found knowingly concealing information will be subject to disciplinary action.

**Conflict of Interest:** the OJA official must not, at any time while acting in their role as an OJA official, make a decision or act in a way that will cause them to derive personal benefit over another based on their official capacity. Any occasion that an OJA official discovers they are in a conflict of interest, they must abstain from participation in that decision or role, and are welcome to report the conflict to the organization for support in future circumstances.

**Ethical behaviour and high standards practices:** OJA officials, while acting in their role as official, will act in ways defined by honesty, fairness and equity, and will also respect the dignity, diversity and rights of individuals and groups of people.



### **Code of Conduct Policy: Spectators / Parents**

**Definition** Anyone watching a particular athletic activity or event whether sitting or standing is considered a spectator. A spectator may be a parent, a relative, friend, teammate, opposing player, administrator or coach not directly involved in the activity/event. Spectators are an important part of any athletic activity; however, they are not essential. Spectators should never influence the outcome of an event and must never pose a distraction to players, other spectators, timers, scorekeepers and officials.

#### **Goal Statement**

Any spectator watching an OJA sanctioned event will be expected to respect and adhere to the Spectator Conduct Policy.

**Actions** In addition to the responsibilities of this OJA Code of Conduct, spectators of athletes and spectators at events will:

- Support the sport/art of Jiu-Jitsu
- Encourage athletes to play by the rules and resolve conflicts without resorting to hostility or violence
- Stress the importance of participation.
- Avoid spectator-imposed pressures to win.
- Be supportive of the athlete, coach, opponents and officials.
- Respect the decisions and judgments of officials and encourage athletes to do the same.
- Maintain a supportive, constructive atmosphere conducive to the athletes' personal development.
- Refrain from negative communications with players, coaches, the scorers' table or match officials.

At no time should spectators go on to the mat area. This includes the time when the players enter the mat area for warm up until the time when the players leave the mat area at the end of their matches.